



**Minutes of the Meeting of the
Burnside High School Parent Teacher Association
Held on Monday 6 March 2017 at 8:05pm**

Present:

Andrea Loubser (Chair), Othonia (Tonia) Konstantinopoulou (Treasurer), Nicola Williamson (Vice-Chair), Carmen Nolan (Uniform shop co-ordinator, Shop Financier), Shanthini Govindasamy (Secretary), Karina Given (BHS staff representative), Phil Holstein (BHS Principal), and 18 PTA members.

Welcome:

Andrea welcomed everyone to the meeting.

Apologies:

None.

Minutes of the last meeting

The minutes of the previous AGM, held on 7 March 2016 had been posted on the school's website for ease of access by parents and teachers.

Motion: That the minutes of the previous meeting as published on the school's website be approved.

Moved: Carmen Nolan

Seconded: Tonia Konstantinopoulou

Carried.

Matters arising from the minutes

There had been a slight change in the netball funding agreed to at the last meeting. The actual amount had not changed but they wanted to buy 8 instead of 12 posts, and 4 instead of 6 pads due to the ground conditions. The remaining money was being used to install these items. The explanation was reasonable and only slightly different in how it was being dispersed. The PTA were thus happy to approve this change.

Correspondence

None

Financial Report

The Treasurer Othonia Konstantinopoulou delivered the financial report covering the two months ending 28 February 2017. For the benefit of new parents, she explained the three different back accounts:

- PTA bank account for PTA donations, out of which projects were funded
- Commercial call account with \$5000, a reserve
- Uniform shop account for uniform shop sales, from which related costs were paid, as well as additional projects the PTA wanted to fund.

She spoke to the cash flow analysis for January and February of this year. The amount of parent donations during this period has not been finalized and would be reported at the next meeting.

Proposed that the financial report be accepted

Moved: Tonia Konstantinopoulou

Seconded: Andrea Loubser

Carried

General Business:

Funding application

Phil Holstein explained the project funding application process. He talked about a project which had really taken off over the last couple of years. This was a student landscaping project around the school which usually took them a whole year to complete. He talked about the landscaping projects they had worked on. The students and teachers had a new project and had put in an early application for funding. This was for the construction of a timber decking structure and seating, including remodeling of steps. They needed to buy materials early as the project took the whole year to complete. The application was for \$3,800 inclusive of GST for materials.

Phil said that it would make difference for the environment and he would like to support this application. Andrea said she would be happy to support it as it would endure for future years and benefit a maximum number of students at the school.

Proposed that the funding application for the landscape project for \$3,800 be approved.

Moved: Phil Holstein

Seconded: Andrea Loubser

Carried

Uniform Shop

Carmen Nolan thanked Phil for the new premises and Wally Lauder's help over the holidays with refurbishing the shop. She also thanked all the uniform shop helpers and appreciated their efforts.

The shop was open on Monday and Tuesday and also some extra times to help with winter uniforms. It would be open on 5 April at 2.30pm.

She also asked people to pass the word around about the shop and its good pricing. The profits supported the school. Uniform sales were fantastic but only because of the volunteers who gave their time. It all benefited the school community and the shop wanted to focus on doing well during the year.

PTA volunteers

A number of those present offered to help with PTA activities where needed such as additional administration in the Uniform shop, in the library, etc.

The PTA executive would follow up after the meeting.

Next meeting

The next meeting would be held on Monday 8 May 2017 at 7.30pm in the staffroom.

Closing

Andrea thanked Aileen and Carmen for providing supper and for the support of parents, the principal and the staff representative at the meeting. All present were invited to enjoy supper at the end of the meeting.

The meeting closed at 8.25pm.